Conference Location and Times:

The BT2015 Conference will be October 16-20, 2015. It will be held near the campus of SIL International and the Graduate Institute of Applied Linguistics, in Dallas, TX. The International Linguistics Center (ILC) is located at 7500 West Camp Wisdom Road, Dallas, TX 75236.

Most conference events will occur on the campus of Duncanville's First Baptist Church (DFBC), 323 West Wheatland Road, Duncanville, TX 75116. DFBC is 3.8 miles southeast of the ILC. If you have questions about the BT Conference, please contact BT Conference staff, not DFBC.

The tentative Conference schedule is as follows:

- The Conference will begin with a plenary session on Friday, October 16, at 7:00 p.m.
- Please plan to arrive early on Friday to get your Conference materials packet. Sign-in for BT2015 begins at 4:00 p.m. on Friday, October 16, at DFBC. If you arrive before this time, your conference materials packet will be available at the ILC Welcome Desk.
- Papers will be presented Saturday. There will be a social event and focus on Poster Presentations and Exhibitor tables on Saturday evening at 7:00 p.m.
- Sunday will be unscheduled until a plenary session on Sunday evening at 7:00 p.m.
- Papers will be presented on Monday, with a plenary on Monday evening at 7:00 p.m.
- Papers will be presented on Tuesday, with a concluding Public Banquet at 7:00 p.m. on Tuesday, October 20, at the Hilton Garden Inn. Hilton Garden Inn is 1.5 miles north of DFBC and 3.1 miles east of ILC. Registration for the Banquet is included in your Conference Registration fee (except for the one-day rate). Non-BT2015 attendees can attend the Banquet (see rate below).

Call for Papers and Abstract information:

Papers on the Conference Theme, Bible Translation and Transformation, will be accepted through May 1, 2015. Abstract Guidelines and Tips can be found at http://www.gial.edu/events/bt-conference/. Abstracts can be sent to BTconference_Dallas@sil.org, with “BT2015 ABSTRACT” in the subject line. You can expect an email acknowledgment that your abstract has been received. The Abstracts Committee will notify you about your paper by May 29, 2015.

Conference registration is not a prerequisite for an abstract to be considered by the Abstracts Committee, but people who are chosen to give a paper or poster must register for the conference by August 14, 2015.

Contact information:

Email: BTconference_Dallas@sil.org

Registration questions: René Rooney at 972-708-7521
Other questions: SIL International Translation Office, 972-708-7307
   (Translation Office hours are MWF, 9:00 a.m. – noon, Central Time.)

Mail/Post: SIL International Translation Office
   7500 W Camp Wisdom Rd, Hunt 143
   Dallas, TX 75236-5629
   U.S.A.

Website: http://www.gial.edu/events/bt-conference/
Conference Registration fees:

Conference registration (includes Banquet): ........... $140 (after August 14, 2015: $180)

Student rate (includes Banquet): .................................. $55 (after August 14, 2015: $65)

One-day rate (no Banquet or Proceedings): ................................................................. $60
(This applies only to Saturday, Monday, Tuesday, because Fri/Sun sessions are open to the public.)

Tuesday night banquet only: ................................................................. $35

1. The Conference registration fees listed above include attendance at all conference functions, including the Tuesday night banquet (except for those paying the One-day rate), plus conference materials and coffee/tea breaks.
2. The registration fee does not include accommodation or meals (except the Banquet).
3. The registration fee is required for those giving papers or posters.
4. A “student” is a full- or part-time student enrolled at an accredited college or university who is actively pursuing a BA/BS or postgraduate-level degree.
5. Conference fees are transferable, but they are not refundable. If you need to transfer your Conference Registration, please contact the BT Conference office.
6. Registration Deadlines:
   --AUGUST 14, 2015 – Last day to register at EARLY registration rates
   --OCTOBER 9, 2015 – Last day to register to attend the BT Conference
   --OCTOBER 16, 2015 – Last day to register to attend the Banquet (for BT2015 non-attendees)

BT Conference Registration Form:

1. The Registration Form is designed with the “forms” feature of MS Word. Open the document, fill in the form on your screen, save the form and email it.
2. If you do not have MS Word, the office has an alternate form that can be filled in on your screen or by hand, but not using the “forms” feature of MS Word. Email the office to ask for this form.
3. The instructions below will help you to fill out this form and return it with your payment.

Conference Payment Information:

1. The fee must be paid in US dollars, with one of the following:
   ▪ Wycliffe or SIL members may use the appropriate personal or branch account number for intra-organizational transfer.
   ▪ A check drawn on a US bank or affiliate (must have the 9-digit US routing code). Make your check payable to SIL International (bring or mail to the SIL International Translation Office—see address below).
   ▪ A major credit or debit card (VISA, Mastercard, Discover, or American Express) drawn on a US bank or affiliate, or a PayPal account.
2. Instructions for making credit/debit card or PayPal payments through the GIAL website (for conference or banquet registration only):
   - Please fill in your BT2015 Conference Registration Form, calculate your payment amount, and save your Registration Form before you go to the BT Conference Payments page.
   - Please print these instructions or have them available as you use the website.
   - For all types of electronic payment (credit card/debit card/PayPal), go to the BT Conference Payments page by clicking on this hyperlink: http://www.gial.edu/bt-conference-payments/
   - HELP US: Type the name(s) of the person/people registering with this payment in the “BT Conference: Name and other info” box above the “Pay Now” button. This is especially important if the name on the card and the attendee’s name(s) are different.
   - Press the “Pay Now” button. This will lead you to a secure site.
   - Fill in the dollar amount you calculated on your BT2015 Conference Registration Form on the left side of the page. Press the Update button.
   - To pay via PayPal, press the “Pay with my PayPal account” text on the top right of the webpage.
     - Enter your email and password and press “Log In.”
     - Confirm the amount, address, etc. is correct, or make changes.
     - If you need to clarify anything about this transaction, use the “Add special instructions to the seller” box. Save.
     - Press the orange Pay Now button to complete your transaction.
   - To pay via credit card or debit card, press the “Don’t have a PayPal Account” text, or you may see “Pay with a debit or credit card, or PayPal Credit” on the right side of the webpage. Fill in the form fields there:
     - Use the dropdown to select your country.
     - Pick the correct tab for Debit or Prepaid Gift Cart, Credit Card, or PayPal Credit.
     - Enter your card number
     - Click on the icon indicating your type of card (Visa, MasterCard, Discover, American Express)
     - Fill in the remaining credit/debit card information, your billing address information, and your telephone and email information. All fields are required.
     - Since nothing will actually be shipped to you in response to this transaction, you can leave the box checked for “Shipping address same as billing address.”
     - If you need to clarify anything about this transaction, use the “Add special instructions to the seller” box.
     - Press the orange Pay Now button to complete your transaction.
   - Email or mail your BT2015 Conference Registration Form(s) to the email/address listed below.
   - Your credit card/bank/PayPal statement will indicate Graduate Inst. of Applied Linguistics, Dallas, Texas as the vendor (may be abbreviated or truncated).
   - Please contact the GIAL Finance Office with questions about your credit card/debit card/PayPal payment: GIAL_Accounting@GIAL.edu, phone 972-708-7321, 9 a.m. to 5 p.m., Central Time. Contact the BT Conference Office for other questions.

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**Accommodation:**

You are responsible to make your own accommodation arrangements. Below is information about the ILC Guest House and other local hotels. Contact them directly.

**ILC Guest House:** You should make requests for accommodation on campus in the ILC-owned dormitory or housing directly to the ILC Housing Department at: housing_dallas@sil.org, or call 972-708-7426. On-Campus housing fills up quickly. Tell them you are coming for BT2015.
The quotations below are not guaranteed, but are the latest data available:

- Shared room (one other person): $32/night
- Private room (these fill quickly): $50/night

All rates include complementary noon meals in the ILC Dining Hall on weekdays. The ILC Dining Hall is typically closed for evening meals (dinner) and on weekends. We may make a special arrangement for the Dining Hall to be open for some other meals during the Conference. These extra meals will not be complimentary.

BT2015 registrants who stay in the Guest House can “opt in” to get a continental breakfast each morning (Friday – Wednesday, October 16-21) for a $10 one-time charge, payable to the BT Conference. When we present the Conference Meal information to registrants (see below), opting in for GH breakfast will be one of the choices.

A free shuttle van will be available to bring people to and from DFBC morning and evening; but if you need more flexibility, you may want to rent a car. Also, for those who plan to stay in the Guest House and will have a car—if you are willing to help your fellow attendees with transportation, this is appreciated.

If you plan to stay in the Guest House and use the computer network in your room, please make sure your virus protection software is up to date.

**Local friends:** If you are staying with local friends, it will help us if we know where you are staying, should we need to contact you. All arrangements are up to the individual.

**Nearby motels are available:** The quotations below are not guaranteed, but are the latest data available. Contact these motels directly.

- *Hilton Garden Inn Dallas-Duncanville* – 972-283-9777, 1.5 miles north of DFBC, 3 miles east of ILC. Single and double $106, add $10 per person for triple or greater occupancy. Breakfast included. To get this rate you must tell them you are coming for the Bible Translation Conference and book by Sept 20th. It is located at 800 N Main Street, Duncanville, TX 75116. [The Banquet takes place at the Hilton Garden Inn](http://www.hoteldetail.com,hiltongardeninn,duncanville).
- *La Quinta Inn & Suites Grand Prairie South* – 214-412-3220, 9.1 miles west of DFBC, 4.5 miles west of ILC. Single $129, double $149. It is located at 2131 Interstate 20, Grand Prairie, TX 75052 [http://www.laquintagp.com/](http://www.laquintagp.com/).
For those who do not have transportation, we plan to have a free shuttle van scheduled at prescribed times to pick up and drop off at the hotels above marked with an asterisk.

Please Note: The BT Conference staff does not make your accommodation arrangements—you do. The Registration Form asks you to report the arrangements you have made so we can better serve you.

Airport transportation information:

* With the shift from having the BT Conference at the ILC to having it at DFBC, it may be in the best interest of out-of-town attendees to have their own transportation in the form of a rental car, if possible.*

Car rentals are available at the airport. This webpage has links to different kinds of ground transportation from the DFW airport: [http://www.dfwairport.com/transport/index.php](http://www.dfwairport.com/transport/index.php)

To use a commercial airport pickup/shuttle service from DFW or DAL airports, contact them directly. Here is contact information for a few providers: Super Shuttle (800-BLUE VAN, [www.supershuttle.com](http://www.supershuttle.com)), [http://goairportshuttle.com/](http://goairportshuttle.com/), DFW Transportation (214.616.0300, [http://www.dallas-taxi.com/](http://www.dallas-taxi.com/)).

Airport pickups/drop-offs arranged by BT Conference Staff are available upon request for $35, with $5 for each extra person on the same trip (payable to the driver in cash, USD). As the conference grows, it may become harder for our limited staff to provide this service to all who might ask. If you have another alternative, it is appreciated if you use it.

If you want this service, please provide your arrival/departure information on your registration form, or as soon as it is available. If you are arriving earlier or staying longer than the conference by more than a week, we may be able to provide this service to you, but you should check with us.

Dallas has two airports: The Dallas-Fort Worth Airport (DFW), and Dallas Love Field (DAL). Over 95% of conference participants will use DFW. If you are requesting an airport pickup, please specify which airport you will use. If you are arriving at the Dallas-Love Field (DAL) airport, please be very clear in your communication that you are using DAL instead of DFW.

Meals:

About a month before BT2015, all registrants will be given an opportunity to register and pay in advance for the noonday and evening meals they desire to eat in the BT Conference Meal Ticket Plan. (This is necessary to plan correct quantities.) These meals will be available for $7.00-$8.50 each. Most of these meals will be served at the DFBC.

If your stay in Dallas and/or on campus begins before or extends after October 16-20, 2015, you can eat the noon meal in the ILC Dining Hall (paying the Dining Hall directly). The Dining Hall will typically not be open for evening meals (unless our Meal Ticket Plan email indicates it). So if you are at the ILC before or after the Conference, you may purchase extra food from the Dining Hall at noon in take-away containers to serve as your evening meal, if desired.

Aside from the Dining Hall, the closest restaurants to the ILC are at least 1.5 miles away. There are several fast food and other restaurants within walking distance of DFBC. There will be more information about this in our BT Conference Meal Ticket Plan email.

For people with special dietary needs: The meals we will offer at the DFBC may not meet your needs, and we will have less flexibility to provide something unique than we have had in past years. Please correspond with us about this, if this is an issue. You are welcome to bring in outside food to the Conference eating areas.
Public Banquet

Tuesday’s Public Banquet is a wonderful conclusion to the BT Conference. It is open to the public (advance registration is required). It will be held at the Hilton Garden Inn, 800 N Main Street, Duncanville, TX 75116, at 7:00 p.m. For people who have registered for the conference (except for “One Day” registrants), the banquet fee is already included in the registration fee. For others, the banquet fee is $35.

Dress Code:

The dress code for the conference is casual. A wide range of modest clothing is acceptable. For the Banquet, many people wear business/church attire, or wear clothes that represent the nations where they live/work.

Church Attendance:

(1) Duncanville First Baptist Church is being a wonderful host for this conference. You are welcome to attend Sunday morning service there. Here is their website for service times: http://www.dfbconline.org/  
(2) If desired, we will make arrangements for you to attend church in the area with a local family on Sunday morning. For this we try to match your church preferences, if possible.  
(3) There at least three churches that hold their Sunday services on the ILC property.  
(4) You may want to make your own church arrangements.  

About a month before BT2015, we will give you more information about this and an opportunity to request a Local Church Host, if desired.

Weather:

The normal low temperature in Dallas in October is 58 degrees Fahrenheit; the normal high is 79 degrees Fahrenheit (14 to 26 degrees Celsius). Evenings and mornings can be chilly. Rain is possible—be prepared for rain. In addition, some people find the air conditioning in the buildings to be chilly—be prepared with a sweater or light jacket.

Proceedings:

Presenters at BT2015 will submit their papers (and usually their PowerPoints and handouts, too) to the Organizers, and these will be put on a CD or DVD. If you registered for the conference (except One Day), this will be mailed to you several months after the Conference. You can also opt to download this content, instead of receiving a CD by mail. This content will also be made available for purchase at minimal cost for people who were One Day attendees, and people who were unable to attend BT2015.